Transcript
LibGuides Tutorial 6: Adding Tags to a LibGuide

Tags will make it easier for patrons who are using search engines, such as Google or Bing to find your LibGuide. To begin adding tags, click on the pencil icon next to Tags.

Enter in your tags in the Tags field in the pop-up box. I will type in the tags Political Science, Government, and Constitutional Law. The constitutional law tag has already been entered for another LibGuide, so I clicked on it in the dropdown menu. I decided to separate my tags by placing a comma between them. You can also separate your tags by placing a space between them. Each tag automatically appears in its own box. To delete a tag click on the X in the tag’s box. Once you have entered all of your tags, click on OK.